

MEETING MINUTES PAC

DATE:

September 16,2024

TIME:

Started 6:06PM
Adjourned 7:18 PM

FACILITATOR:

Arla Bruce

IN ATTENDANCE

Krystal Udy, Arla Bruce, Jodie Hearn, Joel Menzies, Caylee Simmons, Jen Bellhouse, Drea Duford, Mrs Goshulak, Tiffany Arrowsmith, Monica Wherry, Amber Wright, Stephanie Bartusek.

APPROVAL OF MINUTES

The minutes were read from the June meeting and approved. Arla Bruce made motion to adapt and Drea Duford Seconded Motion Carried.

PRINCIPAL REPORT

See Below

Teacher Rep- Mrs Goshulak pitched doing a fundraiser for the winter carnival which will run December 9-13. (Fundraiser Best seats in the house)

CHAIR REPORT

Signing authority still underway - Complete

One Family still owes \$76 for spirit wear - Checking one more time for confirmation- Still Working on it

Mabels Labels Check for \$33.21

TREASURE REPORT

2024/2025 Proposed budget was motioned by Jen Bellhouse and Amber Wright seconded it. With the exception of \$320 instead of \$100 for teachers spirit wear.

Motion Passed/Motion Carried

Treasure report and proposed budget attached

DPAC REPORT

N/A

HOT LUNCH REPORT

Hot Lunch carried over amount is \$14.09

Waiting on soup day information to see if that will continue

First hot lunch will be hotdogs in October

FUNDRAISERS

Apples - Charging \$7 per pound this year and will run from Sept 23-Oct 4

Apples will be bagged on October 8th and pickup will be October 9th

First Aid kits will be run at the same time as apples

Spiritwear will run from October 10-17 with options of Grey hoodies with blue logos

Gift Fair - November 29th 4-8PM

60 Tables - \$35 for table rentals

Online 50/50, Sucker pull , Raffle baskets,

Food Trucks (looking into options)

The book fair will run the week before ending on Gift Fair night

NEW BUSINESS

Natures Fair is on hold until schools get their hot lunch programs finished

NEXT MEETING

Next Meeting October 21st at 6PM



South Broadview Elementary School

School District No. 83 (North Okanagan-Shuswap)



PAC Principal's Report for September 2024:

Principal: Joel Menzies
Teacher Rep(s): Chelsea Goshulak

1. Past Events
 - The beginning of the school year has gone very smoothly!!
 - We currently have 210 students, placed in 10 classrooms.
 - Teachers did a wonderful job of working with the students from their last year's class, and the transition to new classes went very well.
2. Upcoming Events
 - Our "Meet the Staff Open House" will take place this Thursday, Sept. 19th.
 - Individual Student Photos will be on Monday, Sept. 23rd.
 - Orange Shirt Day will be on Thursday, Sept. 26.
 - Sept. 27th is a Pro-D Day – classes not in session.
 - Sept. 30th is National Truth & Reconciliation Day – school not in session.
 - Gr. 4 Foundational Skills Assessment will take place between Oct. 1st – Nov. 8th.
 - The Terry Fox School Run will be on Thursday, Oct. 3rd.
 - Ventastic (ventriloquist) will be our first performance of the year – Friday, October 11th. Family members are welcome to attend.
3. Info. Items
 - New PAC page has been created on the South Broadview website.
4. Requests
 - Staff will create a "wish list" which will be presented at October's PAC meeting.
5. Teacher Rep. Additions

Thank you very much!

South Broadview Elementary School PAC: Treasurer's Report For period June 01 - Aug 31, 2024

	Actual Jun 1/24 - Aug 31/24	Actuals Year to date May 01 - Aug 31/24	2023-2024 Budget	Variance
Revenue				
Income: Interest	\$0.82	\$1.25	\$0.00	
Income: Poinsettias	\$0.00	\$0.00	\$0.00	
Income: Hot Lunch	\$0.00	\$873.61	\$0.00	
Income: Little Mountain Stomp Concession	\$0.00	\$1,223.65	\$0.00	
Income: Easter Bunnies	\$0.00	\$0.00	\$0.00	
Income: Apples	\$0.00	\$0.00	\$0.00	
Income: Spirit Wear	\$0.00	\$115.00	\$0.00	
Income: West Coast Seeds	\$0.00	\$0.00	\$0.00	
Income: Christmas Craft Fair	\$0.00	\$0.00	\$0.00	
Income: GAMING grant	\$0.00	\$0.00	\$0.00	
Income: Fountain Tire	\$865.00	\$865.00	\$0.00	
Income: Other	\$6.00	\$6.00	\$0.00	
Total Revenue	\$871.82	\$3,084.51	\$0.00	
Expenditures				
Administration				
Administration: Appreciation Gifts/Lunch	-\$756.07	-\$756.07	\$0.00	(\$756.07)
Administration: Bank Charge	\$0.00	\$0.00	\$0.00	\$0.00
Administration: EZS Software	\$0.00	-\$236.25	\$0.00	(\$236.25)
Administration: PAC Event Refreshments	\$0.00	\$0.00	\$0.00	\$0.00
Administration: General PAC Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Administration: Church Parking Donation	\$0.00	\$0.00	\$0.00	\$0.00
Administration: Training/Conferences	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment				
Enrichment: Field Trip Support	-\$2,080.00	-\$2,080.00	\$0.00	(\$2,080.00)
Enrichment: Teacher Discretionary Funds	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Spirit Wear	\$0.00	-\$1,066.80	\$0.00	(\$1,066.80)
Enrichment: Family Movie Night	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Trees	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Unplug and Play Event (LASS)	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: FM Radio Battery Replacement	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Winter/Outdoor	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: New Level Books	-\$1,000.00	-\$1,000.00	\$0.00	(\$1,000.00)
Enrichment: Sports Jerseys	\$0.00	\$0.00	\$0.00	\$0.00
*Enrichment: Classroom Equipment/Teacher Requests	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Free Hot Lunches	\$0.00	\$0.00	\$0.00	\$0.00
Enrichment: Outdoor Signage	-\$700.00	-\$700.00	\$0.00	(\$700.00)
Fundraiser				
Fundraiser: Hot Lunch	-\$625.14	-\$1,473.85		
Fundraiser: Poinsettias	\$0.00	\$0.00		
Fundraiser: Christmas Craft Fair	\$0.00	\$0.00		
Fundraiser: Apples	\$0.00	\$0.00		
Fundraiser: West Coast Seeds	\$0.00	\$0.00		
Fundraiser: Easter Bunnies	\$0.00	\$0.00		
Fundraiser: Other	\$0.00	\$0.00		
Total Expenditures	-\$5,161.21	-\$7,312.97	\$0.00	-\$5,839.12
Revenue less expenditures	-\$4,289.39			

Cash in bank Jun 1, 2024

Gaming (Maximizer)	\$5,282.52
General (Chequing)	\$8,501.62
	\$13,784.14

plus revenue for period \$871.82
less expenditures for period -\$5,161.21
\$9,494.75 A

Cash in bank Aug 31, 2024

Gaming (Maximizer)	\$2,646.20
General (Chequing)	\$6,848.55
	\$9,494.75 B

Equation Check: Line A should equal Line B
Discrepancy, if any: \$0.00

SOUTH BROADVIEW BUDGET PROPOSAL**2024-2025****PAC****Income**

Bank Interest	\$4.00
Apple Fundraiser	\$600.00
First Aid Kit Fundraiser	\$250.00
Growing Smiles Poinsettias Fundraiser	\$600.00
Askew's Gift Cards Fundraiser	\$400.00
Holiday Craft Fair	\$3,200.00
Family Movie Night	\$200.00
Navel Orange Fundraiser	\$250.00
West Coast Seeds	\$300.00
Easter Bunnies	\$250.00
Norwex Fundraiser	\$250.00
Growing Smiles Spring Plants Fundraiser	\$250.00
Hot Lunch	\$600.00
Tru Earth Fundraiser	\$150.00
Fountain Tire Fundraiser	\$500.00
Mabel's Labels Fundraiser	\$150.00
Gaming Grant	\$4,180.00
SD83 PAC Training	\$153.00
Other Income TBD	\$50.00
<u>Total income</u>	\$12,337.00

Expenses**Administration**

Teacher & Volunteer Appreciation Gifts/Lunch	\$650.00
Bank Charge	\$0.00
Spirit Wear Teacher Support	\$100.00
EZS Software	\$236.25
PAC event refreshments	\$50.00
Holiday Craft Fair	\$900.00
General PAC Supplies	\$50.00
Training/Conferences	\$153.00
<u>Subtotal administration</u>	\$2,139.25

Enrichment**Projected**

Field Trip Support	\$2,120.00
Teacher Discretionary Funds	\$1,500.00
Family Movie Night	\$157.00
Church Parking Donation	\$250.00
Winter Concert Supplies	\$250.00
Trees for Grounds	\$650.00
FM Radio Battery Replacement	\$300.00
Unplug and Play LASS Donation	\$250.00
Library Rug	\$800.00
Jerseys	\$2,000.00
2 Free Hot Lunch Days	\$1,300.00
Winter/Outdoor	\$100.00
<u>Subtotal enrichment</u>	\$9,677.00

Total expenses \$11,816.25

Gaming Account **\$6,848.55**
Chequing Account **\$2,646.20**
Cash in bank Sept 1, 2024 **\$9,494.75**

Plus 2024-2025 income \$12,337.00
minus expenses \$11,816.25

Total Available Aug 31, 2025 \$ 10,015.50