

South Broadview Elementary School

Kwsaltktnéws ne Secwepemcúl'ecw School District No. 83



PAC Meeting Agenda September 15, 2025

- 1. Call to Order & Land Acknowledgement
- 2. Introductions
- 3. Adoption Of Agenda
- 4. Adoption of Prior Minutes
- 5. Principals Report
- 6. Chair Report
- 7. Treasurer's Report
- 8. DPAC Report
- 9. Fundraising Updates
- 10. Hot Lunch Report
- 11. New Business
 - a. Confirm Who will find & coordinate babysitting
 - b. Volunteer Form Review
 - c. Other?
- 12. Adjournment

Next Meeting: October 20 @ 6pm



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PAC Principal's Report for September 2025:

Principal:

Joel Menzies Janu Smith

Teacher Rep(s):

1. Past Events

- > Thank you for the wonderful Staff Appreciation Lunch, on the last day of school!! The lunch was delicious!
- A second thank you for the Grade 5 T-shirts! The students were very excited (especially the student designer) we see them being worn out and about!

> We have had an amazing start-up! The students and staff have done a great job of reconnecting and getting the school year started off in a wonderful way!

We celebrated International Dot Day today! Buddies create dot art to celebrate creativity and "making your mark".

2. Upcoming Events

- This Thursday, September 18th, is our Meet the Staff Open House. The event starts at 5:00 (pizza), with families having the opportunity to visit classrooms at 5:30. The evening will end at 6:15.
- > Individual Photo Day will be on Wednesday, September 24th.
- > Orange Shirt Day will be on Friday, September 26th.
- Monday, September 29th is a School-based Pro-D Day students do not attend.
- ➤ Tuesday, September 30th is the National Day for Truth and Reconciliation students/staff do not attend.
- South Broadview's Terry Fox Run will be on Thursday, October 2nd.
- ➤ Grade 4 students will participate in the Foundation Skills Assessment during the beginning of October.
- The next PAC meeting is scheduled for Monday, October 20th. This is the same day as the Student/Family/Teacher Conferences. Are we okay to continue with this date for the PAC meeting?

3. Info. Items

- We have 10 classrooms with 217 students.
- > 13 new students have joined us, as well as 35 new Kindergarten students.
- > Two new staff members have started the year with us Trina (CEA) and Rena (part-time custodian). One new staff member will join us in January Brittany Albery who will be joining us after her maternity leave is done.
- Thanksgiving PAC Fundraiser opportunity information.

4. Requests

- > Where should be plant the new trees? Thank you to Krystal for taking care of them!
- Teacher Rep. Additions

South Broadview PAC 2024-2025 Year end

Chequing

Total Available Aug 31/2025

	Budget	Actual	
Income: Interest	\$4.00	\$ 3.94	
Income: Apples	\$600.00	\$ 626.13	
Income:First Aid Kits	\$250.00	\$ -	
Income: Pointsettias	\$600.00	\$ 434.43	
Income: Askew's GC's	\$400.00	\$ 752.50	
Income: Holiday Craft Fair	\$3,200.00	·	
Income: Family Movie Night	\$200.00	\$ 2,775.45	
Income: Navel Oranges	\$250.00	\$ -	
Income: West Coast Seeds	\$300.00	\$ -	
Income: Easter Bunnies	\$250.00	\$ - \$ 460.83	
Income: Norwex	\$250.00	\$ 400.83 \$ -	
Income: Spring Plants	\$250.00	\$ 717.38	
Income: Hot Lunch	\$600.00		
Income: Tru Earth	\$150.00		
Income: Fountain Tire		\$ -	
Income: Mabel's Labels	\$500.00 \$450.00	\$ -	
Income: SD83 Training	\$150.00	\$ -	
Income: Spirit Wear	\$153.00	\$ 154.00	•
Income: GAMING grant	04 400 00	\$ 2,136.00	
Income: Other	\$4,180.00	\$ 4,120.00	
Total Revenue	\$50.00	\$ 1,191.38	
Total IZEAGIIGE	\$12,337.00	\$14,074.40	
Administration			Remaining
Administration: Appreciation Gifts	\$650.00	\$756.81	-\$106.81
Administration: Bank Charge	\$0.00	\$0.00	\$0.00
Administration: Spirit Wear	\$100.00	\$2,160.90	-\$2,060.90
Administration: EZS Software	\$236.25	\$274.25	-\$38.00
Administration: PAC Event Refreshments	\$50.00	\$0.00	\$50.00
Administration: General PAC Supplies	\$50.00	\$89.77	-\$39.77
Administration: Training/Conferences	\$153.00	\$0.00	\$153.00
Enrichment			\$0.00
Enrichment: Field Trip Support	\$2,120.00	\$2,335.00	-\$215.00
Enrichment: Teacher Discretionary Funds	\$1,500.00	\$1,500.00	\$0.00
Enrichment: Year End Activities		\$2,160.00	-\$2,160.00
Enrichment: Family Movie Night	\$157.00	\$0.00	\$157.00
Enrichment: Basket Balls		\$565.04	-\$565.04
Enrichment: Church Parking Donation	\$250.00	\$250.00	\$0.00
Enrichment: Winter Concert Supplies	\$250.00	\$0.00	\$250.00
Enrichment: Trees for Grounds	\$650.00	\$142.78	\$507.22
Enrichment: FM Radio Battery Replacement	\$300.00	\$295.40	\$4.60
Enrichment: Unplug and Play LASS Donation	\$250.00	\$250.00	\$0.00
Enrichment: Library Rug	\$800.00	\$694.35	\$105.65
Enrichment: Jerseys Enrichment: Free Hot Lunch Days	\$2,000.00	\$706.63	\$1,293.37
Enrichment: Winter/Outdoor	\$1,300.00	\$1,372.82	-\$72.82
	\$100.00 \$ 10.016.25	\$0.00	\$100.00
	\$ 10,916.25	\$13,553.75	-\$2,637.50
Gaming	\$765.19		
Chequina	#D 400.00		

\$8,426.29

\$9,191.48

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Pavonio	Actual Jun 1/25 - Aug 31/25	Actuals Year to date Sept 1/24 – Aug 31/25	2024-2025 Budget	Variance
Revenue Income: Interes	***			va. milec
Income: Apples		\$3.94	\$4.00	(\$0.06)
Income:First Aid Kits		\$1,353.63	\$600.00	\$753,63
Income: Pointsettias		\$0.00 \$1,884.00	\$250,00	(\$250.00)
Income: Askew's GC's	7	\$10,750.00	\$600.00	\$1,284.00
Income: Holiday Craft Fair		\$3,535.45	\$400.00 \$3,200.00	\$10,350.00
Income: SD83 PAC Training		\$154.00	\$200.00	\$335.45
Income: Navel Oranges	\$0.00	\$0.00	\$250.00	(\$46.00)
Income: West Coast Seeds				(\$250.00)
Income: Easter Bunnies	40.00	\$0.00	\$300.00	(\$300.00)
	45.00	\$1,527.46	\$250.00	\$1,277.46
Income: Norwex		\$0.00	\$250.00	(\$250.00)
Income: Spring Plants	\$0.00	\$2,002.00	\$250.00	\$1,752.00
Income: Hot Lunch	\$0.00	\$5,671.68	\$600.00	\$5,071.68
Income: Tru Earth	\$0.00	\$0.00	\$150.00	(\$150.00)
Income: Fountain Tire	\$0.00	\$0.00	\$500.D0	
Income: Mabel's Labels	\$0.00			(\$500.00)
Income: SD83 Training		\$33.21	\$150.00	(\$116.79)
Income: Spirit Wear	\$0.00	\$0.00	\$153.00	(\$153.00)
,	\$0.00	\$2,136.00		
Income: GAMING grant	\$0.00	\$4,120.00	\$4,180.00	(\$60.00)
Income: Other	\$6.00	\$1,191.38	\$50.00	\$1,141.38
Total Revenue	\$6.27	_ \$34,362.75	\$12,337.00	\$19,889.75
Expenditures				
Administration				
Administration: Appreciation Gifts	-\$756.81	-\$756.81	\$650.00	(\$1,406.81)
Administration: Bank Charge	\$0.00	-\$0.75	\$0.00	(\$0.75)
Administration: Spirit Wear	\$0.00	-\$2,160.90	\$100.00	(\$2,260.90)
Administration: EZS Software	-\$236.25	-\$274.25	\$236.25	(\$510.50)
Administration: PAC Event Refreshments	\$0.00	\$0.00	\$50.00	(\$50.00)
Administration Holiday Craft Fair	\$0.00	-\$15.62	\$900.00	(\$915.62)
Administration: General PAC Supplies	\$0.00	-\$89.77	\$50.00	(\$139.77)
Administration: Training/Conferences	\$0.00	\$0.00	\$153.00	(\$153.00)
Enrichment				
Enrichment: Field Trip Support	\$0.00	-\$2,335.00	\$2,120.00	(\$4,455.00)
Enrichment: Teacher Discretionary Funds	\$0.00	-\$1,500.00	\$1,500.00	(\$3,000.00)
Enrichment: Basket Balls	\$0.00	-\$565.04	\$157.00	(\$722.04)
Enrichment: Church Parking Donation	\$0.00	-\$250.00	\$250.00	(\$500.00)
Enrichment: Winter Concert Supplies	\$0.00	\$0.00	\$250.00	(\$250.00)
Enrichment: Trees for Grounds	-\$142.78	-\$142.78	\$650.00	(\$792.78)
Enrichment: FM Radio Battery Replacement	£21 \$0.00	-\$295.40	\$300.00	(\$595.40)
Enrichment: Unplug and Play LASS Donation	ts/1/5\$0.00	-\$250.00	\$250.00	(\$500.00)
Enrichment: Library Rug	\$0.00	-\$694.35	\$800.00	(\$1,494.35)
Enrichment: Jerseys	,	-\$706.63	\$2,000.00	(\$2,706.63)
Enrichment: Free Hot Lunch Days	-\$541.96	-\$1,372.82	\$1,300.00	(\$2,672.82)
Enrichment: Year End Activ	~\$2,160.00	-\$2,160.00	\$100.00	(\$2,260.00)
Fundraiser				
Fundraiser: Hot Lunch	-\$605.63	-\$4,969.32		Profit
Fundraiser: Apples	\$0.00	-\$727.50		\$702.36 \$626.13
Fundraiser: First Aid Kits	\$0.00	\$0.00		
Fundraiser: Poinsettias	\$0.00	-\$1,449.57		\$434.43
Fundraiser: Askew's GC's	\$0.00	-\$9,997.50		\$752.50
Fundralser: Holiday Craft Fair Fundralser: Family Movie Night	\$0.00 #0.00	-\$760.00		\$2,775,45
Fundraiser: Navel Oranges	\$0.00 \$0.00	\$0.00 \$0.00		\$154.00
Fundraiser: West Coast Seeds	\$0.00	\$0.00		
Fundraiser: Easter Bunnies	\$0.00	-\$1,066.63		\$460,83
Fundraiser: Norwex	\$0.00	\$0.00		
Fundralser: Spring Plants	\$0.00	-\$1,284.62		\$717.38
Fundraiser: Tru Earth Fundraiser: Fountain Tire	\$0.00 \$0.00	\$0.00 \$0.00		
Fundraiser: Other	-\$6.00	\$0.00 -\$856.38		\$335.00
Fundraiser: Mabels Labels	\$0.00	\$0.00		\$505.00
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Total Expenditures	-\$5,156.06	-\$34,681.64	\$11,816.25	<u>-\$25,386.37</u>
Revenue less expenditures	-\$5,149.79	-\$318.89		
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Cash in bank May 01, 2025 Gaming (Maximizer) General (Chequing)	\$3,466.88 \$10,874.39 \$14,341.27
plus revenue for period less expenditures for period	\$6.27 -\$5,156.06 \$9,191.48 A
Cash in bank May 31, 2025 Gamino (Maximizer) General (Chequing)	\$765.19 \$8,426.29 \$9,191.48 B

Equation Check: Line A should equal Line B Discrepancy, if any: \$0.00

SOUTH BROADVIEW PAC	BUDGET PROPOSAL	2025-2026	
Income	Bank Interest	\$4.00	
	Apple Fundraiser	\$600.00	
	Growing Smiles Poinsettias Fundraiser	\$500.00	
	Askew's Gift Cards Fundraiser	\$600.00	
	Holiday Gift Fair	\$3,500.00	
	West Coast Seeds	\$250.00	
	Easter Bunnies	\$400.00	
	Growing Smiles Spring Plants Fundraiser	\$600.00	
	Hot Lunch	\$600.00	
	Fountain Tire Fundraiser	\$500.00	
	Mabel's Labels Fundraiser	\$50.00	
	Gaming Grant	\$4,180.00	
	SD83 PAC Training	\$153.00	
	Other IncomeTBD	\$50.00	
	<u>Total income</u>	\$11,987.00	
Expenses	Administration		
	Teacher & Volunteer Appreciation Gifts/Lunch	\$800.00	
	Spirit Wear Teacher Support	\$320.00	
	EZS Software	\$300.00	
	PAC event refreshments	\$50.00	
	Holiday Gift Fair	\$900.00	
	General PAC Supplies	\$50.00	
	PAC Meeting Childcare	\$300.00	
	Training/Conferences Subtotal administration	\$154.00	
	<u>Subtotal administration</u>	\$2,874.00	
Projected	Enrichment		
riojecteu	Field Trip Support	\$2,200.00	
	Year End Activity Support	\$2,200.00	
	Teacher Discretionary Funds	\$1,500.00	
	Church Parking Donation	\$250.00	
	FM Radio Battery Replacement	\$300.00	
	Unplug and Play LASS Donation	\$250.00	
	Headphones	\$900.00	
	Jerseys	\$1,000.00	
	Interactive TV's	\$3,000.00 \$1,500.00	
	2 Free Hot Lunch Days Winter/Outdoor	\$1,500.00 \$100.00	
	Subtotal enrichment	\$13,200.00	
	Total expenses	\$16,074.00	
	Gaming Account	\$765.19	
	Chequing Account	\$8,426.29	
	Cash in bank Sept 1, 2025	\$9,191.48	
	Disc 0005 0000 in	444 007 00	
	Plus 2025-2026 income	\$11,987.00	
	minus expenses	\$16,074.00	
	Total Available Aug 31, 2026	\$ 5,104.48	