

SOUTH BROADVIEW PAC

MINUTES

Date: June 9, 2025

Time: Started - 6:03pm Adjourned - 7:20pm

Facilitator: Tiffany Arrowsmith

In Attendance

Tiffany Arrowsmith, Arla Bruce, Krystal Udy, Monika Wherry, Jen Bellhouse, Joel Menzies, Mahalia Meeuwsen, Bonny Brindley, Dréa Duford

Introductions done as we had two new attendees to the PAC meeting, Mahalia and Bonny. We are very happy to see some new faces, welcome!

Approval of Agenda

Agenda was approved - Jen motioned to adopt and Arla seconded. Motion carried

Approval of Minutes

The minutes from the May 2025 meeting were read and approved. Arla motioned to adopt and Monika seconded. Motion carried

Principal s Report

See Attached.

- Other highlights included the students' great audience behaviour for various performances and how this has been noticed by guests to the school. Audience behaviour is something that the school as a whole has really worked on with a focus on what types of responses are appropriate for the type of performance.
- Students attending the recent Track and Field Meet demonstrated how they are good ambassadors for our school and it is nice to see students give new events a try.

Chair s Report

- Tiffany as our newly elected Chair is getting acquainted with the role

Treasurer s Report

See attached

- SD83 has provided the PAC with \$154.00 for PAC Training. The DPAC would like us to forward the funds to them so they can pool it with the same funds from other SD83 PACs to provide training for all PACS. Arla pointed out we have 4 previous years of unspent PAC training funds, these amounts varied every year. Arla will provide the information on these unused training funds to our treasurer Jen. Decision on what to do with the PAC training funds was tabled to next PAC meeting.

DPAC Report

Nothing to report for current meeting. Next DPAC meeting is June 19th.

The opening for DPAC representative was filled by Bonny Brindley - elected unanimously by secret ballot by those in attendance. Welcome Bonny! Bonny will attend the next DPAC meeting (online) and will bring us updates at our next PAC meeting in September.

Fundraisers

- Growing Smiles spring fundraiser earned \$717.38 profit
- Discussion as to what fundraisers to run for 2025/26 school year, as well who would be main person responsible for the fundraisers:
 - o October - Apples (Dréa and Mahalia); Spirit Wear (Krystal)
 - o November - Growing Smiles Poinsettias (Arla); Save-On Foods & Askews gift cards (Arla); Holiday Gift Fair (Krystal) - Holiday Gift Fair date set as Friday November 28th 4-8pm
 - o February - West Coast Seeds (Krystal)
 - o March - Chocolate Easter Bunnies (Jodie Hearn) - orders will be due in before Spring Break to allow for delivery the week before Easter Break

- o April - Spirit Wear (Krystal); Growing Smiles vegetables/hanging baskets (Jen)- orders will be due by end of April for end of May delivery
- We will not be running fundraisers for Norwex, First Aid Kits or Navel Oranges this year.

Hot Lunch Report

- See Attached
- Next Hot Lunches provided by Shuswap Food Action Society are Chicken Shawarma on June 11th and Indigenous Day Meal on June 18th
- Thank you to all the volunteers who have stepped up to help as it makes the lunch days run smoothly

New Business

2025/26 Budget discussion

- Confirmed with Mr. Menzies that we will continue to provide \$250 per class for Teacher Discretionary Funds at the beginning of the school year for teachers to use for classroom supplies or field trip admission/bussing. We will also continue to provide \$10 per student for year end activities at the end of the school year.
- Previous Wishlist Items were discussed:
 - Sandbox was scratched from wishlist
 - Classroom Smart TVs - purchasing 1 TV this year, 1 TV to be purchased next year
 - Basketballs, Literacy books, Gym Cones were purchased and can be removed from wishlist
 - Jerseys to remain on wishlist
 - 3 Trees to remain on wishlist. SD83 grounds staff would dig the holes for planting. Arla to speak with Green Farms to see if they are willing to donate trees

- 28 Computer Room Headphones (wired)- this is the school's #1 wishlist priority. Mr. Menzies will provide us with the quote he has obtained. Jen will also look into getting an outside quote as the PAC is permitted to purchase items from any source we deem appropriate.
- The current desktop computers in the Computer Room are being replaced with Chromebooks this summer. Any wired headphones purchased will be compatible with the Chromebooks.

2025/26 PAC meeting schedule set as follows:

- Sept 15th - 6pm
- Oct 20th - 6pm
- Nov 17th - 6pm
- Dec 8th - 6pm
- Jan 12th - 6pm
- Feb 9th - 6pm
- Mar 9th - 6pm
- Apr 13th - 6pm
- May 11th - 6pm
- June 8th - 6pm

Discussion of babysitters for PAC meetings

- in our Constitution we are permitted to hire babysitters to provide care to children present during our PAC meetings
- We will budget for up to \$30/meeting - payment may vary from \$20-\$30 dependent on number of children present
- In September, a pool of available babysitters (those who have obtained their Babysitter's Course certificate) will be put together to draw upon for our meetings
- we will strive to book a babysitter at least one month in advance

- if one babysitter would like to commit to several or all meetings we would book them

- the hope is that more PAC members-at-large will be able to attend meetings by having reduced the childcare barrier.

Fun Day

- Monday June 23rd
- Freezies, Juice Boxes, Plates and Napkins have all been purchased
- 250 Chocolate Chip Cookies to be purchased - Monika to pick up from Askews
- 350 Hot Dog Buns to be purchased - Mahalia will pick up from No Frills
- 350 Hot Dogs (some if not all chicken halal) to be purchased - Dréa will pick up in Vernon Wholesale Club
- Watermelon - Arla will pick up
- Mahalia and Tanner Tompkins have offered to do the BBQing - thank you both!
- Grads who were former SBES students will be visiting during Fun Day and it was agreed that any extra food would be offered to the grads.

Year End Staff Gifts and Lunch

- Discussion regarding who is eligible for the gifts - in previous years those whose contracts were ending or who retired were given a gift, typically a gift card
- The value of the gifts are based on years of service starting at \$50 and increasing with every additional year of service.
- It was decided that only staff who were retiring would be eligible - this year CEA Karen Froess is retiring - Arla to purchase a gift card
- The Staff Appreciation Lunch will happen on June 26th. Food will be ordered from The Nom as last year it was a big hit with the staff. Arla and Mahalia will be picking up and delivering the lunch, thank you both!

Next Meeting

September 15th 2025 | 6pm, South Broadview Elementary Library