

MEETING MINUTES PAC

DATE:

September 14th, 2026

TIME:

Started 6:03PM

Adjourned 7:07 PM

FACILITATOR:

Arla Bruce

IN ATTENDANCE

Arla Bruce, Jodie Hearn, Joel Menzies, Monika Wherry, Jen Bellhouse, Krystal Udy, Steph Bartusek, Emily Jagt, Bonny Brindley, Rebecca Haaller, Margaret Woodland, Knsl a Phillips, Allison Paull, Mrs Goshulak

APPROVAL OF MINUTES

The minutes were read from the June meeting and approved. Arla Bruce made motion to adopt and Krystal Udy Seconded Motion Carried.

PRINCIPAL REPORT

See Below

Beautification of front entrance

Thursday at The meeting of the teachers Mr Menzies will be looking for volunteers

CHAIR REPORT

Approval of Agenda

The agenda was reviewed and approved- Arla Motioned Monika Second.

TREASURE REPORT

See below

Motion to adopt 2026/2027 budget
Arla motioned and Monika Second
The Budget is approved

Hotlunch

MunchaLunch - New software program for hotlunch
Souper Meals 2 a month- Looking into the program

FUNDRAISERS

Spirit Wear in October - Blue

Coffee - 6 Bean fundraiser - Is being looked into and will probably run close to the holiday gift fair

Holiday Gift Fair is November 27th
Gift baskets will have to be put together and submitted in October due to gaming license approval.

Pointsettas will run November 18th and Delivery date will be Dec 4th

Attached below is the Demilles Apple fundraisers - Looking to consider switching to Demilles for this years apple fundraiser

DPAC REPORT

Next DPAC Meeting is this week September 17th

NEW BUSINESS

Shuswap Family Expo - September 18th

School Trustee Election- Info session Oct 2nd and 3rd

NEXT MEETING

Next Meeting October 5th - 6:15pm

Pac Meetings have been changed to 6:15PM



South Broadview Elementary School

K'w'saltktnéws ne Secwepemcúl'ecw
School District No. 83



PAC Principal's Report for September 2026:

Principal: Joel Menzies
Teacher Rep(s): Chelsea Goshulak

1. Past Events

- Thank you for the wonderful Staff Appreciation Lunch, on the last day of school!! The lunch was delicious!
- Thank you for supporting the purchase of a new interactive tv. The tv has been installed in Mr. White's classroom.
- All students started their new classes today! We hope all students had a great day.

2. Upcoming Events

- This Thursday, September 17th, is our Meet the Staff Open House. The event starts at 5:00 (pizza), with families having the opportunity to visit classrooms at 5:30. The evening will end at 6:15.
- Monday, September 21st is a School-based Pro-D Day – students do not attend.
- Tuesday, September 22nd is the kindergarten students' first full day.
- Individual Photo Day will be on Thursday, September 24th.
- Orange Shirt Day will be on Tuesday, September 29th.
- Wednesday, September 30th is the National Day for Truth and Reconciliation – students/staff do not attend.
- Grade 4 students will participate in the Foundation Skills Assessment during the beginning of October.

3. Info. Items

- We have 12 classrooms with 262 students.
- 18 new students have joined us, as well as 33 new Kindergarten students.
- 10 new staff members have joined us.

4. Requests

- South Broadview Beautification Project.

5. Teacher Rep. Additions

-

Thank you very much!

South Broadview Elementary School PAC: Treasurer's Report For period Jun 1-Aug 31, 2025

	Actual Jun 1/26 - Aug 31/26	Actuals Year to date Sept 1/24 - Aug 31/25	2025-2026 Budget	Variance
Revenue				
Income: Interest	\$0.11	\$2.05	\$4.00	(\$1.95)
Income: Apples	\$0.00	\$854.00	\$600.00	\$254.00
Income: Poinsettias	\$0.00	\$1,376.97	\$500.00	\$876.97
Income: Askew's Gift Cards	\$0.00	\$20,921.00	\$600.00	\$20,321.00
Income: Holiday Gift Fair	\$0.00	\$2,804.02	\$3,500.00	(\$695.98)
Income: West Coast Seeds	\$0.00	\$0.00	\$250.00	(\$250.00)
Income: Easter Bunnies	\$0.00	\$1,437.70	\$400.00	\$1,037.70
Income: Spring Plants	\$35.00	\$1,744.00	\$600.00	\$1,144.00
Income: Hot Lunch	\$99.00	\$7,876.37	\$600.00	\$7,276.37
Income: Fountain Tire	\$0.00	\$250.00	\$500.00	(\$250.00)
Income: Mabel's Labels	\$0.00	\$27.69	\$50.00	(\$22.31)
Income: SD83 PAC Training	\$0.00	\$155.00	\$153.00	\$2.00
Income: GAMING grant	\$0.00	\$4,200.00	\$4,180.00	\$20.00
Income: Spirit Wear	\$0.00	\$3,737.75	\$4,180.00	(\$442.25)
Income: Other	\$978.70	\$987.09	\$4,180.00	(\$3,192.91)
Total Revenue	\$1,112.81	\$46,373.64	\$20,297.00	\$26,076.64

Expenditures

Administration

Administration: Appreciation Gifts	-\$746.46	-\$746.46	\$800.00	(\$1,546.46)
Administration: Spirit Wear	\$0.00	-\$3,928.05	\$320.00	(\$4,248.05)
Administration: EZS Software	\$0.00	\$0.00	\$300.00	(\$300.00)
Administration: PAC Event Refreshments	\$0.00	\$0.00	\$50.00	(\$50.00)
Administration: General PAC Supplies	-\$14.10	-\$14.10	\$50.00	(\$64.10)
Administration: PAC Meeting Childcare	-\$25.00	-\$225.00	\$300.00	(\$525.00)
Administration: Training/Conferences	\$0.00	\$0.00	\$153.00	(\$153.00)

Enrichment

Enrichment: Field Trip Support	\$0.00	-\$2,160.00	\$2,200.00	(\$4,360.00)
Enrichment: Year End Activity Support	-\$2,300.00	-\$2,300.00	\$2,200.00	(\$4,500.00)
Enrichment: Teacher Discretionary Funds	\$0.00	-\$1,500.00	\$1,500.00	(\$3,000.00)
Enrichment: Church Parking Donation	\$0.00	-\$250.00	\$250.00	(\$500.00)
Enrichment: FM Radio Battery Replacement	\$0.00	\$0.00	\$300.00	(\$300.00)
Enrichment: Unplug and Play LASS Donation	\$0.00	\$0.00	\$250.00	(\$250.00)
Enrichment: Headphones	\$0.00	\$0.00	\$900.00	(\$900.00)
Enrichment: Jerseys	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
Enrichment: Interactive TV's	\$0.00	-\$2,825.47	\$3,000.00	(\$5,825.47)
Enrichment: Free Hot Lunch Days	-\$492.10	-\$1,568.19	\$1,500.00	(\$3,068.19)
Enrichment: Winter/Outdoor	\$0.00	\$0.00	\$100.00	(\$100.00)

Fundraiser

Fundraiser: Apples	\$0.00	-\$472.25		\$381.75
Fundraiser: Poinsettias	\$0.00	-\$743.48		\$633.48
Fundraiser: Askew's GC's	\$0.00	-\$19,851.00		\$1,070.00
Fundraiser: Holiday Gift Fair	\$0.00	-\$300.41		\$2,503.61
Fundraiser: West Coast Seeds	\$0.00	\$0.00		
Fundraiser: Easter Bunnies	\$0.00	-\$1,029.00		\$408.70
Fundraiser: Spring Plants	\$0.00	-\$1,055.07		\$688.93
Fundraiser: Hot Lunch	\$0.00	-\$6,703.24		\$1,173.13
Fundraiser: Fountain Tire	\$0.00	\$0.00		
Fundraiser: Mabel's Labels	\$0.00	\$0.00		\$27.69
Fundraiser: Other	-\$731.44	-\$731.44		

Total Expenditures -\$4,309.10 -\$46,403.16 \$15,173.00 -\$30,690.27

Revenue less expenditures \$5,421.91 **-\$29.52**

Cash in bank May 01, 2025

Gaming (Maximizer)	\$2,598.04
General (Chequing)	\$9,760.21
	\$12,358.25

plus revenue for period \$1,112.81
less expenditures for period -\$4,309.10
\$9,161.96 A

Cash in bank May 31, 2025

Gaming (Maximizer)	\$246.12
General (Chequing)	\$8,915.84
	\$9,161.96 B

Equation Check: Line A should equal Line B
Discrepancy, if any: \$0.00

SOUTH BROADVIEW BUDGET PROPOSAL

2026-2027

PAC

Income

Bank Interest	\$2.00
Apple Fundraiser	\$375.00
Growing Smiles Poinsettias Fundraiser	\$500.00
Askew's Gift Cards Fundraiser	\$1,000.00
Holiday Gift Fair	\$3,000.00
Created by Kids	\$250.00
Easter Bunnies	\$400.00
Growing Smiles Spring Plants Fundraiser	\$600.00
Hot Lunch	\$1,000.00
Coffe Fundraiser	\$250.00
Donuts	\$250.00
Mabel's Labels Fundraiser	\$25.00
Gaming Grant	\$4,200.00
SD83 PAC Training	\$155.00
Other IncomeTBD	\$50.00
<u>Total income</u>	\$12,057.00

Expenses

Administration

Teacher & Volunteer Appreciation Gifts/Lunch	\$300.00
Spirit Wear Teacher Support	\$0.00
EZS Software	\$350.00
Holiday Gift Fair	\$500.00
General PAC Supplies	\$50.00
PAC Meeting Childcare	\$250.00
Training/Conferences	\$154.00
<u>Subtotal administration</u>	\$1,604.00

Enrichment

Projected

Field Trip Support	\$2,800.00
Year End Activity Support	\$2,800.00
Teacher Discretionary Funds	\$1,800.00
Church Parking Donation	\$250.00
FM Radio Battery Replacement	\$300.00
Unplug and Play LASS Donation	\$250.00
Interactive TV	\$3,000.00
Jerseys	\$1,000.00
2 Free Hot Lunch Days	\$1,500.00
<u>Subtotal enrichment</u>	\$13,700.00

Total expenses **\$15,304.00**

Gaming Account **\$246.12**
 Chequing Account **\$8,915.84**
 Cash in bank Sept 1, 2026 **\$9,161.96**

Plus 2026-2027 income \$12,057.00
 minus expenses \$15,304.00

Total Available Aug 31, 2027 \$ 5,914.96

South Broadview PAC 2025-2026 Year end

	Budget	Actual	Expense	Profit
Income: Interest	\$4.00	\$2.05	\$0.00	
Income: Apples	\$600.00	\$854.00	-\$472.25	\$381.75
Income: Poinsettias	\$250.00	\$1,376.97	-\$743.48	\$633.49
Income: Askew's Gift Cards	\$600.00	\$20,921.00	-\$19,851.00	\$1,070.00
Income: Holiday Gift Fair	\$3,200.00	\$2,804.02	-\$300.41	\$2,503.61
Income: West Coast Seeds	\$400.00	\$0.00	\$0.00	\$0.00
Income: Easter Bunnies	\$300.00	\$1,437.70	-\$1,029.00	\$408.70
Income: Spring Plants	\$250.00	\$1,744.00	-\$1,055.07	\$688.93
Income: Hot Lunch	\$250.00	\$7,876.37	-\$6,703.24	\$1,173.13
Income: Fountain Tire	\$600.00	\$250.00	\$0.00	\$250.00
Income: Mabel's Labels	\$150.00	\$27.69	\$0.00	\$27.69
Income: SD83 Training	\$150.00	\$155.00	\$0.00	\$155.00
Income: GAMING grant	\$4,200.00	\$4,200.00		
Income: Spirit Wear		\$3,737.75	-3928.05	-\$190.30
Income: Other (Donuts)		\$987.09	-731.44	\$255.65
Total Revenue	\$10,954.00	\$46,373.64	-\$34,813.94	\$7,357.65

Administration

Administration: Appreciation Gifts	\$800.00	-\$746.46	\$53.54
Administration: EZS Software	\$300.00	\$0.00	\$300.00
Administration: PAC Event Refreshments	\$50.00	\$0.00	\$50.00
Administration: General PAC Supplies	\$50.00	-\$14.10	\$35.90
Administration: PAC Meeting Childcare	\$300.00	-\$225.00	\$75.00
Administration: Training/Conferences	\$153.00	\$0.00	\$153.00

Enrichment

Enrichment: Field Trip Support	\$2,200.00	-\$2,160.00	\$40.00
Enrichment: Year End Activity Support	\$2,200.00	-\$2,300.00	-\$100.00
Enrichment: Teacher Discretionary Funds	\$1,500.00	-\$1,500.00	\$0.00
Enrichment: Church Parking Donation	\$250.00	-\$250.00	\$0.00
Enrichment: FM Radio Battery Replacement	\$300.00	\$0.00	\$300.00
Enrichment: Unplug and Play LASS Donation	\$250.00	\$0.00	\$250.00
Enrichment: Headphones	\$900.00	\$0.00	\$900.00
Enrichment: Jerseys	\$1,000.00	\$0.00	\$1,000.00
Enrichment: Interactive TV's	\$3,000.00	-\$2,825.47	\$174.53
Enrichment: Free Hot Lunch Days	\$1,500.00	-\$1,568.19	-\$68.19
Enrichment: Winter/Outdoor	\$100.00	\$0.00	\$100.00
	\$ 14,853.00	-\$11,589.22	\$3,263.78

Gaming

Gaming	\$246.12	-\$46,403.16
Chequing	\$8,915.84	
Total Available Aug 31/2026	\$9,161.96	



South Broadview Elementary School

PAC Meeting Agenda

Sept 14, 2026

1. Call to order & Land acknowledgement
2. Introductions
3. Adoption of agenda
4. Adoption of previous meeting minutes
5. Principals Report
6. Chairperson Report
7. Treasurer Report
 - a. Discuss 2026/2027 budget
 - b. Vote (if ready)
8. DPAC Report
9. Fundraising Report
 - a. Sept. Coffee – Krystal & Emily
 - b. Oct. Spirit Wear - Krystal
10. Hot Lunch Report
 - a. MunchaLunch
11. New Business
 - a. Shuswap Family Expo
 - b. School Trustees Election Area 4 --- 2 Trustees (5 in total)
SD83 Trustee Candidate Info session
Wed Sep 2 5-6pm @ DESC
Thurs. Sept 3 5-6pm @ PVSS
12. Questions/Comments
13. Adjournment

Next meeting: Oct 5th at 6pm

Oct 17 2026 Trustee Election Candidate Info Area 4 – Vote for

2

In no particular order

Tracy Riley

Former k-12 teacher in both Canada and Japan
A post-secondary administrator and English as a Second Language teacher
Bachelor of Arts
Bachelor of Education
Master of Arts
Associate dean at Okanagan College Salmon Arm
2 young adult daughters

Linda Martens

Recently moved to the area
Retired Canadian Forces Captain
Current SD27 Cariboo-Chilcotin School District Trustee – 4 terms (16 years)
Previous Trustee in SD 60 Peace River North

Claire Askew

Boards of Directors for Askew Foods
Board member for Shuswap Food Action, Downtown Salmon Arm Improvement Association
Previous Shuswap Recreation Board member
SD83 Parent

Melissa Parmenter

Bookkeeper for Churches Thrift Store
15 years combined of PAC and DPAC experience
Current DPAC treasurer (if elected, that position will be vacant)
SD83 Parent



Fundraising Opportunity

DeMille's Farm Market Product Fundraiser

Looking for an easy, high-quality fundraiser with strong margins and products people love? DeMille's Farm Market offers premium fruit fundraising with clear pricing and excellent profit potential.

DeMille's Orchard 10LB Apple Bags – Available now!

Grown on the DeMille's Orchard in Salmon Arm, we now offer our apples for great fundraising opportunities. All line priced to make it as easy as possible!

10lb bag of apples, several varieties available!

Your Cost: \$10.00

Recommended Selling Price: \$15.00-18.00

Profit: \$5.00-\$8.00 per bag

Honeycrisp, Gala, Macintosh, Ambrosia, Spartan – Available now

Salish – Available beginning of October 2026

Granny Smith, Pink Lady – Available November 2026

DeMille's Orchard 4L Apple Cider – Available October 2026

4L Bag-in-Box of DeMille's Orchard Apple Cider

100% DeMille's Orchard Apples

No artificial flavours or preservatives

Your Cost: \$12.00

Recommended Selling Price: \$18.00

Profit: \$6.00 per unit

Please Contact Jacob / Emily if you are interested!

250-832-7550 emily@demilles.ca jacob@demilles.ca